**APPLICATION FOR EMPLOYMENT**

This organization participates in E-Verify.

Required – Candidates must be 18 years or older to work in a manufacturing environment

We do not discriminate on the basis of race, color, religion, national origin, sex, gender identity, sexual orientation, age, disability, veteran status, or genetic information. It is our intention that all qualified applicants are given equal opportunity and that selection decisions are based on job-related factors.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Applicant’s personal Information | | | | | |
| Applicant’s Name (First MI. Last: | | | | | |
| current home address, City and Zip Code: | | | | | |
| Primary Telephone Number: | | Secondary Telephone Number: | | | |
| **Which position is the applicant applying for?** | | | | | |
| Applicant’s Job Interest | | | | | |
| **which job are you applying for:** | | | | | |
| **Earliest date you are available to begin work:** | | | | | |
| **Are you Applying for: Full-time  Part-time  Temporary  employment?** | | | | | |
| Applicant Q&A Section | | | | | |
| Are you 18 years of age or older? Yes  No  (If you are hired you may be required to submit proof of age.)**:** | | | | | |
| If hired, can you furnish proof you are eligible to work In the U.S.? Yes  No : | | | | | |
| Have you ever applied here before?  Yes  No  If yes, when?: | | | | | |
| Were you ever employed here? Yes  No  If yes, when?**:** | | | | | |
| Have you ever been convicted of any law violation (except a minor traffic violation)? Do not include sealed or expunged convictions or details. Give a Yes Or No answer ONLY. **(A "Yes" answer does not automatically disqualify you from employment, since the nature of the offense, date, and the job for which you are applying will also be considered.)**: | | | | | |
| Are you now or do you expect to be engaged in any other employment with another company? Yes  No : | | | | | |
| For Driving Jobs Only: Do you have a valid driver's license? Yes  No :  Driver's License Issuing State, Number and Class**:**  Have you had your driver’s license suspended or revoked in the last 3 years? Yes  No   If yes, give details: | | | | | |
| Current and Previous Employment | | | | | |
| **Are you presently employed? Yes  No  If yes, may we contact your present employer? Yes  No ** | | | | | |
| **Have you ever been fired from a job or asked to resign? Yes  No  IF yes, please explain:** | | | | | |
| **Education and Training** | | | |  |  |
| **School Name, Address, City, State** | **Number of Completed Years** | | **Did you Graduate**  **(Y or N)** | **Title of Degree Earned** | |
| High School or GED: |  | |  |  | |
| **College or University:** |  | |  |  | |
| Vocational or Technical: |  | |  |  | |
| Military Service (Branch) |  | |  |  | |
| List professional, trade, business or civic activities and offices held. (Exclude labor organizations and memberships which reveal race, color, religion, national origin, sex, age, disability or other protected status.) | | | | | |
| **What skills or additional training do you have that are related to the job for which you are applying?** | | | | | |
| What machines or equipment can you operate that are related to the job for which you are applying? | | | | | |
| **List employers in order starting with the most recent. Describe any breaks in work history.** | | | | | |
| **#1 - JOB TITLE**  **DUTIES**  **Starting Pay Rate: Current/Ending Pay Rate:** | | | | | |
| **DATES OF EMPLOYMENT: From:       To:**  **If you are not still employed, list your reason for leaving?** | | | | | |
| **Name of Employer, ADDRESS and CITY, STATE, ZIP CODE**  **Telephone #** | | | | | |
| **#2 - JOB TITLE**  **DUTIES**  **Starting Pay Rate: Current/Ending Pay Rate:** | | | | | |
| **DATES OF EMPLOYMENT: From:       To:**  **If you are not still employed, list your reason for leaving?** | | | | | |
| **Name of Employer, ADDRESS and CITY, STATE, ZIP CODE**  **Telephone #** | | | | | |
| **#3 - JOB TITLE**  **DUTIES**  **Starting Pay Rate: Current/Ending Pay Rate:** | | | | | |
| **DATES OF EMPLOYMENT: From:       To:**  **If you are not still employed, list your reason for leaving?** | | | | | |
| **Name of Employer, ADDRESS and CITY, STATE, ZIP CODE**  **Telephone #** | | | | | |
| Affirmation Statement | | | | | |
| PLEASE READ EACH STATEMENT CAREFULLY BEFORE SIGNING    I certify that all information provided in this employment application is true and complete. I understand that any false information or omission may disqualify me from further consideration for employment and may result in my dismissal if discovered at a laterdate.  I understand that the employer may request an investigative consumer report from a consumer reporting agency. This report may include information as to my character, reputation, personal characteristics and mode of living obtained from interviews with neighbors, friends, former employers, schools and others. I understand I have a right to make a written request within a reasonable time for the disclosure of the name and address of the consumer reporting agency so that I may obtain a complete disclosure of the nature and scope of the investigation.  I authorize the investigation of any or all statements contained in this application and also authorize any person, school, current employer (except as previously noted), past employers and organizations to provide relevant information and opinions that may be useful in making a hiring decision. I release such persons and organizations from any legal liability in making such statements.  I understand that if I am extended an offer of employment it may be conditioned upon my successfully passing a complete pre-employment physical examination. I consent to the release of any or all medical information as may be deemed necessary to judge my capability to do the work for which I am applying.  I understand I may be required to successfully pass a drug screening examination and/or physical . I hereby consent to a pre and/or post employment drug screen and/or physical as a condition of employment, if required.  I UNDERSTAND THAT THIS APPLICATION OR SUBSEOUENT EMPLOYMENT DOES NOT CREATE A CONTRACT OF EMPLOYMENT NOR GUARANTEE EMPLOYMENT FOR ANY DEFINITE PERIOD OF TIME. IF EMPLOYED, I UNDERSTAND THAT I HAVE BEEN HIRED AT THE WILL OF THE EMPLOYER AND MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME, WITH OR WITHOUT CAUSE AND WITH OR WITHOUT NOTICE.  I have read, understand, and by my signature, consent to these statements. | | | | | |
| **Applicant’s Printed Name and Signature** | | | | | |
| **Print Name** | | | | | |
| **Signature** | | | | **Date:** | |